

**LYNDEBOROUGH BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**March 26, 2014**  
**FINAL**

**Members Present:** Chairman Fred Douglas, Selectman Arnie Byam and Selectman Lee Mayhew

**Staff Present:** Interim TA Burton Reynolds and Administrative Assistant Cindi Hasty

**Public Present:**

**Media Present:** Jessie Salisbury and Ashley Saari

**Recorder:** Kathleen Humphreys

The meeting was called to order at 6:00pm.

**Approval of Minutes, Manifests, and Items for Signature:**

The Board addressed all items that needed their signature.

Fred Douglas was selected as chairman for the Board of Selectmen

**Public Hearing:**

The purpose of considering amending all existing pole licenses to include language regarding taxation pursuant to RSA 72:23. This hearing is being held to determine if it is in the best interest of public good to amend the pole licenses so they are consistent with property taxation statutes.

Public hearing started at 6:19pm. Chairman Douglas read the above. Note the Town Administrator notified all interested parties; TDS, PSNH and Fair Point.

To amend RSA 72:23 I (b) per the attached notice to be send to the above interested parties.

**VOTE: Selectman Mayhew made a motion on the last line to that is in the best interest. Selectman Byam seconded the motion. Motion passed.**

Hearing at 6:25pm

**Non-Public Hearing RSA 91:a:3 II (b) at 6:26pm.**

**Police Officer Candidate**

Result of the non-public session to fill the full-time police position with Eric S MacDuff. Swearing in is scheduled for Monday, March 31, 2014 at 6pm.

It was discussed if the head of the various town departments need to meet with the Selectmen every two weeks. Chairman Douglas suggested that department heads set goals and objectives and maybe in June and end of year biannually have them meet with the Board and

discuss if they met goals and objectives and if they were obtainable and reasonable. He suggested the Board should also set goals and objectives.

#### **Old Town Business:**

##### **Clean-Up Day (BPT)**

The Conservation Commission has set April 21-May 3, 2014 as clean-up week. They will post a list of roads in town and people can volunteer to clean a road. A day will be scheduled when volunteers will be invited to bring the trash to a designated drop-off location so they don't have to go to Wilton or impact their own trash service. The State will provide the bags.

It was discussed to maybe talk to Snowmobile Club and Fish and Game and maybe they might want to assist.

Sharon Akers talked to HS and students will qualify for community service hours.

##### **1989 Mack Truck Bids (BTP)**

Paul O'Toole won bid and purchase AS IS, the used highway truck for \$4,750. A bill of sale will be forthcoming when the purchase is final.

##### **Town Administrator Applicants (BTP)**

To date, eleven applicants applied for the town administrator position.

The Board discussed the hiring process with Mr. Reynolds. Phone interviews will be conducted then finalist will be interviewed. The board will come up with at least 25 questions so there is a set of questions to ask all candidates. A criminal background check will be part of the process.

The Board will review the applications.

The goal is to have the top tier identified by April 9, 2014 and maybe be able to have an offer the following meeting.

#### **New Town Business**

Citizens' Hall

Mr. Mayhew would like to do an evaluation of the electrical for the second floor. It was noted that an electrician recently updated the electrical and put in new plugs while some are disconnected.

##### **Review of Encumbrances (BTP)**

- A laptop was ordered for town administrator.
- Kenny Rocca submitted an estimate for fire department septic tank. It has not been put to bid.
- Electric at Emergency Management Building on Center Road of \$2,000 from Jasper Electric.
- Wally Holt's quote was \$3,100 for work at the Emergency Management Building.
- Cemetery wants to do gravestone repair and tree removal.
- Matt Harwood gave a quote of \$8,600 to paint the front and side of Citizens' Hall and fix "town established" on the Citizens' Hall sign. The job will include power wash and proper prep, which is important. This will be put to bid soon.
- New police vehicle is on order
- Citizens' Hall basement. Discussed the water condensation from the furnace. Greg Porter's name was mentioned who may be able to run the pipe.
- Move the AC unit which is buckling the wall. The Board's position is to move AC unit if it is not cost prohibitive.

-Security improvements are being quoted.

-Police department's server is done.

The Board discussed at length the condition of the newly paved section of Center Road. The Town repaired the road and Brox's did the final grading and paved the road. Board position is to have someone come in and evaluate the road and talk to the Road Agent about what was done. It was discussed to solve the problems before they go ahead with additional paving projects and who should be doing the paving. Discussed the highway department job of cleaning the culverts.

The Board discussed Pinnacle Road and sending the project out to bid to have the information for any future warrant articles and discussed RFP and the process.

D&S is an excavation company that builds roads and in New Boston they oversee all subdivision road work.

**VOTE: Selectman Mayhew moved for the Board to contact D&S and see if they can do submit a proposal. Selectman Douglas seconded it. Motion passed.**

### **Safe Routes to School:**

Ms. Hasty spoke with liaison Matt because of the school consolidation, LCS no longer qualifies. She will contact John Corrigan and cancel the contract with NRPC.

### **School Bond Bank Application:**

There was a request from the Bond Bank to provide information to them for the issuance of the school. Mr. Reynolds wanted the Board to know the process and the information has been put in the member's mailboxes.

### **Social Services Agency Payments:**

The timeframe for providing payments and donations to social service agencies was discussed.

**VOTE: Selectman Mayhew made a motion to pay out service fees at half year calendar. Selectman Douglas seconded the motion. Motion passed.**

### **Swartz Land:**

Herb Swartz would like to put his land back to their original parcels. The information was given to the assessor and in New Hampshire Deeds it stated that there are two lots with various tracks (that is the deed, a legal document the town can't override). Matt Zahn looked at title and deed and a letter was received. Some preemptive research has been started.

**Vote: Selectman Mayhew moved the town send Attorney Zahn's the two letters and deed research that was obtained by the assessing staff to Attorney Drescher. Chairman Douglas seconded and the motion. Motion passed.**

Selectman Mayhew mentioned work to the potential ice skating rink on Center Road. Selectman Byam went on record as not supporting this project.

It was discussed how to make email available under the Right-to-Know Law. Ms. Hasty outlined it is compliance and the procedures and emails can be retried upon request.

-Emails manually deleted by user are removed after 30 days.

-All other emails that are two years or older are archived and achieved indefinitely.

- Five year personal archives
- Emails can be retrieved by personal name or dates for RTK requests.

Selectman Byam asked Selectman Mayhew if he could have a civil discussion with Brandon Philbrick about signs around town. In his opinion, the signs are derogatory about former Selectman Boette. The signs have been showing up at the school on a daily basic and it is reported the signs are disturbing to a number of children to see the signs.

Next meeting is April 9, 2014 at 6:00pm.

On April 23, 2014, Senator Sandborn will visit to talk with the Board. The goal is to also review final candidates at this meeting.

**VOTE: Selectman Byam made a motion to adjourn. Selectman Mayhew seconded the motion. Motion passed.**

**Adjournment:**

All scheduled items having been addressed, the public meeting was adjourned at 8:55pm.

Date:

Kathleen Humphreys, Recorder

Fred Douglas  
Chairman

Arnie Byam III

Lee Mayhew

**APPROVED BY THE BOARD OF SELECTMEN ON APRIL 23, 2014**